

## Damages to public housing caused by crime

Any damage to your home caused because of a crime needs to be reported as soon as possible to the NT Police on 131 444.

Examples of damages caused by a crime include break-ins, graffiti and other intentional property damage.

You will need to provide a Case Summary Report to your local Housing office to help the department assess the damage. You can get this report from the NT Police.

### How do I get a Case Summary Report?

When an incident occurs you must report it to the NT Police as soon as possible by either visiting a police station or calling 131 444.

The NT Police will then give you a PROMIS number that you will need to be able to collect a Case Summary Report.

You will also need to provide photo ID (for example a driver's licence). The NT Police will not release any information unless you provide identification.

### Who can get a Case Summary Report?

Only the person who made the complaint or reported the incident to the NT Police is able to obtain the Case Summary Report.

### Will I have to pay for a Case Summary Report?

No, a Case Summary Report from the NT Police should not cost you anything.

### Who can I contact for help to get a Case Summary Report?

You can contact the Governance and Information Management Unit if you need help to get a Case Summary Report.

Phone: 8999 8490

Email: [Infoact.DHCD@nt.gov.au](mailto:Infoact.DHCD@nt.gov.au)

### Where can I get more information?

For more information contact your local Housing office:

Greater Darwin	8999 8814
Nhulunbuy	8987 0533
Arafura Region	8995 5122
Tennant Creek	8962 4497
Katherine	8973 8513
Palmerston	8999 4767
Alice Springs	8951 5344

Visit the website [nt.gov.au](http://nt.gov.au)

### Note to Northern Territory Police front counter staff

If you have any queries or concerns relating to the Department of Local Government, Housing and Community Development tenants requesting a copy of their Case Summary Report, please refer to the Broadcast Messages from the Director, Business Information and Reporting Branch on:

- 13 July 2009
- 12 April 2010 and
- 18 January 2011.

If you require further assistance, please contact the Governance and Information Management Unit on 8999 8490.